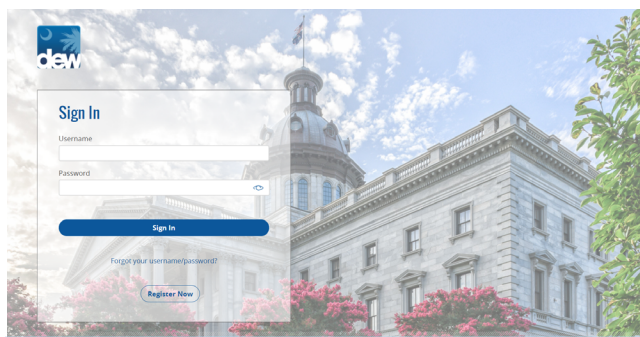


# HOW TO REGISTER IN YOUR NEW MYBENEFITS PORTAL ACCOUNT



## Getting Started

Go to [dew.sc.gov](http://dew.sc.gov) to begin your Unemployment Insurance (UI) benefits process. This is the main website for the S.C. Department of Employment and Workforce (DEW). You can find information about the UI process on this website, as well as tutorials and guides to help you navigate the Claimant Self-Service (CSS) portal. Click on the “MyBenefits” button.



## MyBenefits Portal

Click on “Register Now.”

Please note that your username and password from the old system will not work. You must create an account in this new system.

## UNEMPLOYMENT INSURANCE REGISTRATION

### Create an Account

You have asked to create an account so you can file for Unemployment Insurance using this online system.

Is this correct?

Cancel

Next

## Registration

You will complete your online registration by going through the upcoming pages. Going forward, please note that any box that does not have “optional” stated next to it is mandatory for you to complete. Click on the “Next” button on this screen to begin.

## UNEMPLOYMENT INSURANCE REGISTRATION

### Create an Account

You have asked to create an account so you can file for Unemployment Insurance using this online system.

Is this correct?

I'm not a robot



Cancel

Verify with ID.me

## reCAPTCHA Box

A reCAPTCHA verification box will appear. Make sure to click on “I’m not a robot” and answer any questions it asks of you. Once the box shows a green checkmark, click on the “Verify with ID.me” button in order to continue.

## UNEMPLOYMENT INSURANCE REGISTRATION

### Before You Start Checklist

- Your Social Security Number (SSN)
- Your Date of Birth
- The names and contact information for your employers covering the last 18 months

Please Note: your SSN, Date of Birth, and Name are verified with the Social Security Administration

Cancel

Next

## Checklist

Make sure you have all of the information you will need to register readily available, including personal data such as your social security number, date of birth, and employer contact information for the past 18 months. The latter will be needed when you finish registering and begin to file a new claim. Click on the “Next” button to continue.

## UNEMPLOYMENT INSURANCE REGISTRATION

### Fraudulent Warning!

This system uses advanced methods to identify fraud. Violators **WILL** be caught and prosecuted.

Check the box next to each statement to acknowledge that you have read and understood the information.

- I understand that committing unemployment fraud is a felony
- I understand that I must provide truthful answers at all times
- I understand that all of the information I provide will be verified

Cancel

Next

## Fraud Warning

Click on all of the boxes to confirm your acknowledgment of the statements. Click on the “Next” button to continue.

## UNEMPLOYMENT INSURANCE REGISTRATION

### Instructions

\* All fields are required unless otherwise indicated.

### Applicant Information

Social Security Number  Be enter Social Security Number

First Name  MI (Optional)  Last Name  Suffix (Optional)

Mother's Maiden Name (Optional)  Date of Birth  Age

### Login Information

Username


Get Input # characters upto 30

Password  Password Requirements

- 8 character minimum
- 1 uppercase letter
- 1 allowed special character (! @ # \$ % ^ & \* )
- 1 lowercase letter

Re-Enter your Password

PIN (Optional)  PIN is required if you will ever use the automated telephone system to file your weekly certifications or check on the status of a claim. If you will use the internet system only, you do not need to create a PIN.

I'm not a robot 

Cancel Submit

## Applicant Information

Enter your social security information, full name, date of birth, and age under this section.

## Login Information

Create your username and password in this section. Make sure your password meets all of the requirements listed on the right. Click on the “Submit” button to continue.

## UNEMPLOYMENT INSURANCE REGISTRATION

### Verify Information

FIRST NAME	Jane	SOCIAL SECURITY NUMBER	123 - 45 - 5678
MIDDLE INITIAL	-	DATE OF BIRTH	01/01/1980
LAST NAME	Doe	AGE	41
SUFFIX	-		
MOTHER'S MAIDEN NAME	-		

### Warning!

This information is verified with the Social Security Administration. A mistake in this information will cause delay in processing your claim.

## Verify Information

Review the information provided and make sure that everything is correct. Click on the “Next” button to continue.

## UNEMPLOYMENT INSURANCE REGISTRATION

### Instructions

\* All fields are required unless otherwise indicated.

### Security Questions

Security Question #1  Answer #1

Security Question #2  Answer #2

Security Question #3  Answer #3

Cancel Next

## Security Information

Click on each dropdown menu to select the three security questions that you would like to answer. Type out your responses in each corresponding “Answer” box on the right. Make sure to remember and safekeep your responses to these questions in case you ever need to verify any future login attempts. Click on the “Next” button to continue.

## UNEMPLOYMENT INSURANCE REGISTRATION

### Congratulations!

You have finished creating your system account. Be sure to remember your username and password!

- 1 Click the **Login** button below
- 2 Enter your username and password that you just created
- 3 Fill out the unemployment application to file your claim

Login

## Congratulations!

You have successfully registered on MyBenefits. You can now click on the “Login” button to log into your account and get started.