



## APPLICATION FOR EXEMPTION OF BUSINESS ENTITY OWNERS FROM UNEMPLOYMENT INSURANCE (UI) COVERAGE

S.C. Code Ann. § 41-27-265(B) allows a person who has an ownership interest of at least twenty-five percent (25%) in a business entity formed pursuant to South Carolina state law, other than a corporation, to exempt him/herself from UI coverage by completing this form. Please do not omit the people listed below on your wage and contribution reports unless and until you receive approval of this exemption request from the S.C. Department of Employment and Workforce (DEW). **PLEASE NOTE THE FOLLOWING:**

1. The undersigned voluntarily elects to exempt him/herself from UI coverage pursuant to the terms and provisions of S.C. Code Ann. § 41-27-265(B), and requests written approval of such exemption by DEW.
2. The employer and person should be aware that the Federal Unemployment Tax Act (FUTA) does not provide for the exemption. FUTA tax ramifications should be examined before electing exemption.

### SECTION 1: CORPORATION INFORMATION

Company Name:	DEW Account #:	FEIN:	
Mailing Address:	City:	State:	Zip Code:
Email address:	Telephone #:	Fax #:	

### SECTION 2: OWNERS TO BE EXEMPTED

	Last Name	First Name	Initial	SSN	Signature
1					
2					
3					
4					

**The exemption from UI coverage must remain in effect for at least two calendar years. A request for termination of the exemption must be in writing and delivered to DEW by January 15<sup>th</sup> of the year immediately following the last year of desired coverage. The above owners' wages will not be subject to South Carolina UI taxes or usable for purposes of UI benefits.**

**This application must be received by DEW by January 15<sup>th</sup> of the year in which the exemption is to become effective or within 30 days of the formation of the business entity. DEW will notify you in writing of the acceptance or denial of your request.**

How to submit this form:

*Mail:* DEW Employer Tax Services  
ETS Accounts  
PO Box 995  
Columbia, SC 29202

Questions regarding this correspondence should be directed to DEW's Employer Tax Services using your Self-Service portal in SUITS. For instructions on how to use SUITS, DEW's online UI tax system, please visit <https://dew.sc.gov/employers/suits>. You may access SUITS at any time at: <https://uitax.dew.sc.gov>